

CITY OF GREENDALE
BOARD OF ALDERPERSONS REGULAR MEETING MINUTES
Meeting Held via ZOOM on September 21, 2021

CALL TO ORDER

City Administrator Jackie Payton called the meeting to order at 6:30 PM

ROLL CALL

Ald. Monica Jefferson, Ald. Jane Kayser, Alderperson Deborah Shackelford, City Attorney Phil Ayers, Treasurer Tiffany Walker, Code Enforcement Officer Bryant Goston, City Administrator Jackie Payton; and Chief Mark Hall with the Normandy Police Department were all present on the call.

ADDITIONS TO THE AGENDA

Notification of Leave of Absence for Mayor Tiffany Graham. City Administrator Jackie Payton informed the Board and residents we received an email from Mayor Graham on September 16th announcing a leave of absence. Article 1 Section 110.040 of the City codes was read into the record - Acting President to Perform Duties of Mayor - When. When any vacancy shall happen in the office of Mayor by death, resignation, removal from the City, removal from office, refusal to qualify, or from any other cause whatever, the Acting President of the Board of Alderpersons shall, for the time being, perform the duties of Mayor, with all the rights, privileges, powers and jurisdiction of the Mayor, until such vacancy be filled or such disability be removed; or, in case of temporary absence, until the Mayor's return. City Administrator encouraged the Board to continue to lead with confidence. Management of the meeting was relinquished to Board President Monica Jefferson.

Hearing on FY21 Amended Budget

There was no public comment. Ordinance #740, Bill #750 an Ordinance approving and adopting the Amended Budget for the City of Greendale for the budget year October 1, 2020 to September 30, 2021 was passed and approved by the Board of Alderpersons of the City of Greendale.

Hearing on FY22 Budget

There was no public comment. Ordinance #741, Bill #751 an Ordinance approving and adopting the Budget for the City of Greendale for the budget year October 1, 2021 to September 30, 2021 was passed and approved by the Board of Alderpersons of the City of Greendale. *There being no further business concerning the budget, the Budget Hearing was closed and the Board of Alderpersons Meeting opened.*

APPROVAL OF MINUTES

It was moved by Ald. Kayser and seconded by Ald. Shackelford to approve the minutes from the August 17, 2021 Board of Alderpersons meeting. Alderpersons Jefferson, Kayser, and Shackelford all voted yes. MOTION PASSED.

PUBLIC COMMENT

Lamar Huddleston, 53 Greendale asked if there was any resolution to the personnel matters at Normandy. It was Mr. Huddleston's understanding a decision would be made within 5 days of the hearing. Attorney Ayers answered concerns by Greendale are being addressed. Attorney Ayers said he is pleased with their progress as they have hired a Prosecutor's Assistant. Chief Hall explained the Mayor hires city staff and that the termination power of the police department is being adjudicated in Court. A decision is expected on September 30th.

REPORTS

- Normandy Police Department - Chief Mark Hall reported they are experienced a pandemic within the pandemic. Chief Hall reported there was a COVID outbreak at the station. The City Hall, all common areas and all police vehicles have been cleaned twice.
- There were 32 calls for service in the City of Greendale for the month of August. There was one report written for a burglary. Gena Burroughs, 2220 Colfax reiterated the need for community policing. Gena asked the Chief to ask the officers to slow down and wave.

- Gena also expressed the need to have a phone number for the police department for purposes of emergency management. Chief Hall gave Gena his cell phone number.
- City Administrator - Jackie Payton reported attending EPA Partners Meeting with Doug Seely on 8/24, Viking Athletic League on 9/3; Kiwanis Club Meeting on 9/7; Kiwanis Fishing Derby on 9/18; 24:1 Partnership Meeting on 9/9; Cost Analysis and Due Diligence Call for GO Bonds on 9/15; FAC meeting on 9/16' Budget Workshop on 9/20. Also reported 2022 CDBG Application has been submitted and we may have reduced office hours due to staff shortage.
- Code Enforcement Officer - Bryant Goston reported there have been few violations.
- City Treasurer - Tiffany Walker gave a brief synopsis of the variants addressed last month in our amendment proposals. Budget for FY22 was presented at the Budget Meeting held prior to the Board Meeting.
- City Attorney - Phil Ayers reported he now has the assistance of a prosecutor's assistant. All City of Greendale cases have been continued.
- Normandy Schools Collaborative - no report
- Forestry Advisory Committee - Committee Chair Julie Dunn Morton reported the FAC is working on winter planting and removals. The FAC is also working to refine procedures when residents contact City Hall regarding trees. There is a FAC meeting scheduled for October 7th, all are invited and welcome to attend.
- Capital Improvement Committee - Committee Chair Monica Huddleston reported everything is on schedule with the bond issue. Stifel and Gilmore Bell will present documents for execution at our October board meeting. Project funds (\$345k) to be deposited on or around November 2nd. Beyond Housing has the RFP out to engineering firms. Deadline to submit is the 2nd week in September. From the submissions, three will be chosen and interviewed by a panel. Will inform us of the selection at next month's board meeting. City of Bel-Nor has agreed to have their public works department patch the holes in the street on Hillsdale. Street project will start in the spring/summer. We may be able to get some sidewalk work in this year. The entire project can be spread over a 2 to 3 year period. Any related costs incurred prior to the issuance of the bond funds is reimbursable upon receipt of same.
- Emergency Management - Committee Chair Gena Burroughs reported on the Street Mapping Project. Gena conducted a morning and an evening orientation session. The next step with the SMP project is to send a letter to all residents explaining what we are doing. Other areas of emergency management Gena will focus on are animals, a FEMA command center and organization of an official EM team. Gena has a motto for EM: TEAM= Together Everyone Achieves More.
- Neighborhood Association - no report

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

- Resolution 2021-01 - A resolution recognizing June 19th as a holiday for the City of Greendale. It was moved by Ald. Kayser and seconded by Ald. Shackelford to adopt the resolution. Alderpersons Kayser, Shackelford and Jefferson voted yes. There was no opposition. The resolution passed.
- Resolution 2021-02 - A resolution allowing Greendale Employees PTO. It was moved by Ald. Kayser and seconded by Ald. Shackelford to adopt the resolution. Alderpersons Kayser, Shackelford and Jefferson voted yes. There was no opposition. The resolution passed.

- **ORDINANCE #742 - An Ordinance Establishing the Annual Rate of Taxation.**

Aldersperson Jane Kayser introduced Bill #752, An Ordinance Establishing the Annual Rate of Taxation and referred to Attorney Ayers for its first reading by title only. Attorney Ayers read Bill #752, An Ordinance Establishing the Annual Rate of Taxation for the first time by title only. Ald. Kayser moved that Bill #752 be accepted on its first reading by title only. Ald. Shackleford seconded. A roll call vote was taken with Alderspersons Kayser, Shackleford and Jefferson voting yes. Motion PASSED.

Ald. Kayser moved that Bill #752 be given its second and final reading by title only. Ald. Shackleford seconded. Attorney Ayers read the bill. A roll call vote was taken with Alderspersons Kayser, Shackleford and Jefferson voting yes. Motion PASSED.

Ald. Kayser moved that Bill #752 be accepted as Ordinance #742 on its second and final reading by title only. Ald. Shackleford seconded. A roll call vote was taken with Alderspersons Kayser, Shackleford and Jefferson voting yes. Motion PASSED.

- **ORDINANCE #743 - An Ordinance Authorizing the Renew Option with Waste Management.** It should be noted the ordinance presented will be revised to say authorize Board President instead of Mayor.

ORDINANCE #743 - An Ordinance Authorizing The Board President of the City of Greendale to Exercise An Option to Renew and Execute a Contract with Waste Management, Inc., Relating to the Collection and Disposal of Waste in the City of Greendale.

Aldersperson Jane Kayser introduced Bill #753, An Ordinance Authorizing The Board President of the City of Greendale to Exercise An Option to Renew and Execute a Contract with Waste Management, Inc., Relating to the Collection and Disposal of Waste in the City of Greendale and referred to Attorney Ayers for its first reading by title only. Attorney Ayers read Bill #753, An Ordinance Authorizing The Board President to of the City of Greendale to Exercise An Option to Renew and Excute a Contract with Waste Management, Inc., Relating to the Collection and Disposal of Waste in the City of Greendale by title only. Ald. Kayser moved that Bill #753 be accepted on its first reading by title only. Ald. Shackleford seconded. A roll call vote was taken with Alderspersons Kayser, Shackleford and Jefferson voting yes. Motion PASSED.

Ald. Kayser moved that Bill #753 be given its second and final reading by title only. Ald. Shackleford seconded. Attorney Ayers read the bill. A roll call vote was taken with Alderspersons Kayser, Shackleford and Jefferson voting yes. Motion PASSED.

Ald. Kayser moved that Bill #753 be accepted as Ordinance #743 on its second and final reading by title only. Ald. Shackleford seconded. A roll call vote was taken with Alderspersons Kayser, Shackleford and Jefferson voting yes. Motion PASSED.

- It was moved by Ald. Kayser and seconded by Ald. Shackleford for the City of Greendale to enter into a contract with King's Inc for the City's snow and ice management. Alderspersons Kayser, Shackleford and Jefferson voted yes. There was no opposition.

PUBLIC COMMENT

Paul Bickford, our Waste Management rep thanked us for renewing the contract and looks forward to the continued relationship.

Monica Huddleston, 53 Greendale reminded the board to see about NIMS training for the alderpersons and the City Administrator. NIMS training is a requirement for reimbursement by FEMA in case a disaster strikes. Monica asked if the resolution for time off for Greendale employees is paid time off. Board President confirmed it is paid time off.

ADJOURNMENT

It was moved by Ald. Kayser and seconded by Ald. Shackelford that the meeting be adjourned. Alderpersons Kayser, Shackelford and Jefferson voted yes. There was no opposition. Meeting adjourned at 7:32 PM.

Attest:

Monica Jefferson
Board President

Jacqueline Payton
City Administrator