



BOARD OF ALDERPERSONS REGULAR MEETING
INCARNATE WORD ACADEMY (CAFETERIA OR MULTI-PURPOSE ROOM)
TUESDAY, JULY 16, 2019
6:30 P.M.

TENTATIVE AGENDA

CALL TO ORDER

ROLL CALL

ADDITIONS OR SUBTRACTIONS TO THE AGENDA

PUBLIC COMMENT

MAYOR'S COMMENT

APPROVAL OF MINUTES

1. Board of Alderpersons Regular Meeting Minutes of Tuesday, June 18, 2019
2. Board Planning Meeting Minutes of Saturday, June 29, 2019

REPORTS

1. Normandy Police
2. Code Enforcement - Melinda Stewart
3. Treasurer's Report — David Ruth
4. Planning & Zoning Commission Report – David Ruth
5. Forestry Advisory Committee – Julie Dunn-Morton
6. Emergency Management – Gena Burroughs
7. City Administrator , New City Hall update – Irvetta Williams

NEW BUSINESS –

1. **Bill No. 731, Ordinance No. 721** – An Ordinance adopting and enacting a new Code of Ordinances of the City of Greendale; Establishing the same; Providing for the repeal of certain Ordinances not included therein, except as herein expressly provided; Providing for the manner of amending such Code of Ordinances; Providing penalty for the violation thereof; and Providing when this Ordinance shall become effective.
2. **Resolution 2019-02** – Re-Appointing Doris Mann to the Planning and Zoning Commission whose term expired in June 2017.
3. **Resolution 2019-03** – Re-Appointing Michael Grupe to the Board of Adjustment whose term expired in May 2019.

OLD BUSINESS –

1. Security System discussion
1. City-Wide Inspections, still on going by Melinda Stewart, Code Enforcement Official

PUBLIC COMMENT

ADJOURNMENT

Copies of all ordinances proposed to be introduced for consideration by the Board of Alderpersons and any other items included in the Board of Alderperson's Board Packet are available for public inspection at the Office of the City Clerk.

NOTICE: The Mayor and Board of Alderpersons may also hold a Closed Meeting, with a closed vote and record, as authorized by Section 610.021 Revised Statutes of Missouri, relating to legal issues, real estate and/or personnel.

Dated: July 10, 2019

Pam Rogers, MMC/MPCC, City Clerk



the City of **Greendale**

**BOARD OF ALDERPERSONS
REGULAR MEETING MINUTES
INCARNATE WORD ACADEMY CAFETERIA
Tuesday, June 18, 2019 6:30 P.M.**

CALL TO ORDER: This meeting was called to order at 6:33 p.m.

ROLL CALL: The following members were present:

Aldersperson Monica Jefferson	Present	Aldersperson Debbie Millender	Present
Aldersperson Kristine Canavan	Present	Aldersperson Denise Edwards	

Mayor Tiffany Graham was not present; Board President Millender presided over the meeting.

ADDITIONS OR SUBTRACTION TO THE AGENDA: NONE

PUBLIC COMMENT: NONE

MAYORS COMMENT: Don't forget the City Wide Yard sale on Saturday, June 22nd

APPROVAL OF MINUTES:

1. Regular Meeting Minutes of Tuesday, May 28, 2019.
Motion by Ald. Canavan; seconded by Ald. Jefferson to accept all Minutes. Roll call vote; all ayes.

REPORTS:

1. **Normandy Police:** Lt. Ballard in attendance to read the report. Report will be attached to minutes.
2. **Code Enforcement:** Melinda Stewart in attendance to give report. Report will be attached to minutes.
3. **Treasurers' Report:** Dave Ruth in attendance to give month of April 2019 reports. Motion by Ald Jefferson; seconded by Ald. Edwards to file report for audit. Roll call vote: all ayes.
Then there was much discussion re: new City Hall expenses
4. **Forestry Advisory Committee:** No one in attendance to give report.
5. **City Administrator—New City Hall Update:** Ivetta Williams gave report on the new City Hall and that we may be moved in by first week of July. Referred to Lamarr Huddleston for more information on City Hall.

NEW BUSINESS: None

OLD BUSINESS:

1. **City Wide Garage Sale, Saturday, June 22, 2019**
2. **Set date for Board Planning Meeting** – Meeting is set for Saturday, June 29, 2019 at noon. Plans are to have at IWA. Because of the dumpster being in front of the Café, Pam is trying to get the MultiPurpose Room for the Planning meeting.
3. **City-Wide Inspections, still on going by Melinda Stewart, Code Enforcement Official**

PUBLIC COMMENT:

Gena Burroughs, 2220 Colfax: Zion Cemetary is not mowing up to fence line; House on Colfax (Melinda know which one- with construction stuff in the driveway for 2 years) all have been addressed.

Monica Huddleston, 53 Greendale: sign are going out for the Yard Sale; You can't keep waiting on people—write them tickets and Aldermen need to take charge.

Lamarr Huddleston, 53 Greendale: Has anyone talked to Paraquad about this ramp on Marillac? Melinda will do this and talk to Paraquad.

Motion by Ald. Canavan; Seconded by Ald. Edwards to adjourn the meeting at 7:15 p.m. All ayes.

Tiffany Graham
Mayor

Attest:

Pam Rogers, MMC/MPCC
City Clerk of Greendale, MO

**Minutes of the
City of Greendale Board Planning Meeting
Saturday, June 29, 2019
12:00 p.m.**

Meeting came to order at 12:17 p.m.

Upon roll call being taken, the following members were found present:

Mayor Tiffany Graham
Aldersperson Debbie Millender
Aldersperson Kristine Canavan
Aldersperson Denise Edwards
Aldersperson Monica Jefferson

Also Present:
City Attorney Philip Ayers
City Administrator Irvetta Williams
City Clerk Pam Rogers
Treasurer David Ruth
Code Enforcement Officer Melinda Stewart

Mayor Graham had everyone introduce themselves and tell the audience a little something about their background and hobbies.

Mayor Graham had the audience members introduce themselves and say something also.

Mayor Graham moved on to what was provided in the packet of information on Making Motions and this was discussed. We actually did a mock motion for a Bill/Ordinance so that the new Alderspersons could see how the process works.

Attorney Ayers spoke next on the Sunshine Law and Public Policy. Chapter 120 in the Greendale Code is our Open Meeting and Public Policy Code.

A Sunshine request must be acted on within 3 days; if it's not possible to gather all the information in that time, you must get back to the requesting party to inform them that you have received the request and let them know of an approximate timeline.

He also explained Closed Meetings. Must have a motion to close and a second. A voice vote must be taken and recorded in the minutes. Only announced reason to close the meeting can be discussed. A meeting can be closed for personnel, real estate and legal issues only. If closed meeting was regarding personnel, City must disclose findings of meeting within 72 hours.

David Ruth gave his report on the state of finances of the City and explained the different funds. The 2020 Census is coming up and is very important that EVERYONE in Greendale is counted.

He also explained the Sales tax money; that Chesterfield/Fenton tried to stop control of the pool and how it would hurt the small cities. Has gone to the MO Supreme Court (Chesterfield).

Alarm Contract was mentioned – Attorney Ayers said in Interface's contract, that after 5 years, in the fine print, they still own the equipment; clauses limit liability and if liable, liquidated damages only liable up to \$350. He was going to draw up a contract for them to consider and

them.

He wants us to try and get the other 2 vendors to submit their contracts so he could look them over to see how theirs read.

Reyna Spencer (24:1) – Collaborations – talked about what Beyond Housing has been doing with the communities ; Economic Debelopment; the STP for Northwood, Pine Lawn, Uplands Park and Beverly Hills.

She also talked about sharing training, like for City Clerks and Code Enforcement, also Inspectors.

Prior Year's Goals & Achievements-

2020 Census-need an active citizens group

Ideas for goals for committees-- Neighborhood committee maybe go door to door

New City Hall & Ideas for Programs – Doris Trojcak – the Board should have their pictures on the wall in the new City Hall; need to get the community more involved.

COMMENTS OF CITIZENS: NONE

Motion by Alderperson Millender to close the meeting ; seconded by Alderperson Canavan to close the meeting.

Ald. Millender – Yes

Ald. Edwards – Yes

Ald. Canavan – Yes

Ald, Jefferson – Yes

Board Planning meeting closed at 2:54 p.m.

ATTEST:

Tiffany Graham, Mayor

Pam Rogers, MMC.MPCC
City Clerk

Subject Real Estate Committee Report
From Kristine Canavan <kristinechristlieb@sbcglobal.net>
To Pam Rogers <progers@greendale-mo.us>
Date 2019-07-11 11:08



Real Estate Committee Report

Kristine Canavan

July 11, 2019

On behalf of the committee, Kristine Canavan attended a town hall meeting with County Assessor Jake Zimmerman on Friday, June 28. The purpose of the meeting was for Mr. Zimmerman to provide background on the property tax assessment process and the procedure for a tax assessment appeal. His presentation included information that shed light on our city's unique property assessment situation.

For example, the most accurate property assessments are based on recent real estate transactions that involve a true seller and a true buyer (as opposed to foreclosures, fire sales, or special sale arrangements). In Greendale, we have a relatively small number of open market real estate transactions, making valuation very difficult.

Based on information from that Town Hall meeting, the real estate committee posted a sign on Normandy Drive reminding residents of the July 8 deadline to file a property tax appeal.

The real estate committee also requested assistance from the county assessor's office in reviewing the property tax assessment data from Greendale. The county assessor provided staff contact information for assistance.

The committee's next activity will be to review data from the assessor's office and provide the Board of Alderperson's with an overview of the city's housing stock.

Subject Communications Committee Report
From Kristine Canavan <kristinechristlieb@sbcglobal.net>
To Pam Rogers <progers@greendale-mo.us>
Date 2019-07-11 11:07



Communications Committee

Kristine Canavan

July 11, 2019

The committee met twice since the last board meeting—Monday, July 1 and Monday, July 8. It has come to the attention of the committee that notice of the committee's meetings needs to be publicly posted. In the future, notice will be posted for these committee meetings.

Annie Barry, a Hillside resident, has agreed to join the committee. Her interest is in photography and city history. At the July 1 meeting, the committee discussed the two major communications outlets—The Green Sheets and the city website. The committee discussed the possibility of adding a Facebook page but decided to first focus on the Green Sheets and the website.

At the July 8 meeting, the focus was the Green Sheets. Normandy Drive residents Doris Trojcak and Willia Clayborn joined Kristine Canavan and Annie Barry for the meeting. There was unanimous support and appreciation for the Green Sheets. Residents read the publication and save it for reference. The back page with contact information is considered to be particularly valuable.

It does seem that many people do not know the Green Sheets are published monthly but only printed quarterly. It's possible only a few residents are getting the online editions in their email. This should be investigated. It was suggested that the printed editions of the Green Sheets include a reminder that there is a monthly online version of the Green Sheets.

Residents also recommended that the Green Sheets regularly promote the use of the social media site "Next Door."